**STAFF MOBILITY FOR TEACHING[[1]](#endnote-1)**

**MOBILITY AGREEMENT**

Planned period of the teaching activity: from *[day/month/year]* till *[day/month/year] please give dates of your stay at a partner university excluding travel days*

Duration (days) – excluding travel days: …………………. Number of days calculated on the basis of the given dates

**The teaching staff member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) | see in the end | Nationality[[3]](#endnote-3) |  |
| Sex [*M/F*] |  | Academic year | 20../20.. |
| E-mail |  | | |

**The Sending Institution/Enterprise[[4]](#endnote-4)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Your university’s name | | |
| Erasmus code[[5]](#endnote-5)  (if applicable) |  | Faculty/Department | Name of your  department/faculty |
| Address | Address of your  university | Country/ Country code[[6]](#endnote-6) |  |
| Contact person  name and position | Person responsible  for the erasmus+  programme | Contact person  e-mail / phone | Person responsible  for the erasmus+  programme |
| Type of enterprise:  NACE code[[7]](#endnote-7)  (if applicable) | NA | Size of enterprise  (if applicable) | <250 employees  >250 employees  Don’t fil it in |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **University of**  **Zielona Góra** | Faculty/Department | Name of the departmpartmen  /faculty at the receiving  university |
| Erasmus code  (if applicable) | **PL ZIELONA01** |
| Address | Licealna 9,  65-417 Zielona Góra,  Poland | Country/ Country code | **Poland** |
| Contact person name and position | Agnieszka Możejko  Erasmus+ Institutional  Coordinator | Contact person e-mail / phone | [a.mozejko@dwz.uz.zgora.pl](mailto:a.mozejko@dwz.uz.zgora.pl)  +48 68 328 32 93 |

#### For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Main subject field[[8]](#endnote-8): …………………. According to the signed inter-institutional agreement

Level (select the main one): Short cycle (EQF level 5) ; Bachelor or equivalent first cycle (EQF level 6) ; Master or equivalent second cycle (EQF level 7) ; Doctoral or equivalent third cycle (EQF level 8)

Chose one or more options

Number of students at the receiving institution benefiting from the teaching programme: ………………

Number of teaching hours: ………………… minimum 8 hours

Language of instruction: ………………………………………according to language competences

|  |
| --- |
| **Overall objectives of the mobility:**  Please give the main aim of your teaching mobility, e.g. to give lectures to students.  Please give also additional aims, e.g. connected with enhancing academic teaching skills, exchange of experience, etc.  **Please note that the mobility can’t be realized for research purposes!** |

|  |
| --- |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  Additional value of the mobility in the context of the international strategies of your faculty/university and *Erasmus Policy Statement:*   * *improvement of the quality of education, research and university relations with social and economic environment* * *increase the number of mobile students and staff, foreign degree students* * *increase number of programmes thought in foreign languages* * *improving the quality and relevance of higher education* * *strengthening quality through mobility and cross-border cooperation* * *linking higher education, research and business for excellence and regional Development* |

|  |
| --- |
| **Content of the teaching programme:**  A detailed programme of teaching:   * thematic scope, proposed content * number of hours * form of classes * methods and materials |

|  |
| --- |
| **Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):**  e.g. development in the area of skills, competences, knowledge, etc.  Development of the beneficiaries – students.  Effects concerning development of teaching programme, etc. |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[9]](#endnote-9) this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the sending institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The teaching staff member**  Name:  Signature:Please sign here Date: |

|  |
| --- |
| **The sending institution/enterprise**  Name of the responsible person: Dean/Vice-dean  Signature: Date: |

|  |
| --- |
| **The receiving institution**  Name of the responsible person:  Signature: Date: |

1. In case the mobility combines teaching and training activities, **this** template should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. All refererences to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects. [↑](#endnote-ref-4)
5. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-5)
6. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-6)
7. The top-level NACE sector codes are available at <http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN> [↑](#endnote-ref-7)
8. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at <http://ec.europa.eu/education/tools/isced-f_en.htm>) should be used to find the ISCED 2013 detailed field of education and training. [↑](#endnote-ref-8)
9. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country).

   **Please reamove comments in red.**

   **Please fill the form legibly, or via computer.**

   **Please insert your name in the header.** [↑](#endnote-ref-9)